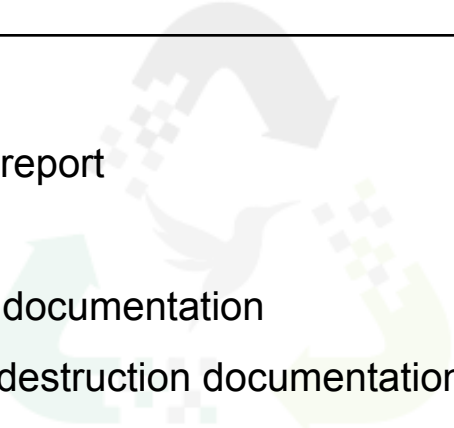


Final Disposition Documents Checklist

Department	
Total Equipment	
Checked by	
Date	

- 
- ☐ Asset disposition report
 - ☐ Collection record
 - ☐ Chain-of-custody documentation
 - ☐ Data sanitization/destruction documentation
 - ☐ Certificate of data destruction, where applicable
 - ☐ Recycling certificate or report
 - ☐ Weight/material report
 - ☐ Resale or recovery report
 - ☐ Final disposition record